



FORT KING HERITAGE FOUNDATION, INC.
3925 E FORT KING STREET, OCALA, FL 34470
a 501(c)(3) organization EIN: 45-2400233

Board Member Contract

As a member of the Board of Directors of Fort King Heritage Foundation, I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I support the purpose and mission of the organization and pledge my commitment to assist in carrying out its work.

As a board member, I will consistently act respectfully, responsibly, and prudently. I understand my duties to include:

1. Legal, fiscal, and moral responsibility, along with my fellow board members, for the well-being of this organization. As such, it is my responsibility to:
 - Be familiar with our budget and take an active part in the budget planning process.
 - Stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other matters.
 - Share the organization's work, values, and mission with the community. I will share our constituencies' needs and values to the organization, advocate for their interests, and on their behalf, hold the organization accountable.
 - Excuse myself from discussions and votes where I have a conflict.
2. Attend a minimum of 75 percent of scheduled board meetings per year. Should I be unable to attend a meeting, I will, if needed, be available for telephone consultation. Additionally, I will serve on at least one board committee.
3. Each year, but no later than Thanksgiving of each year, and without having to be asked, I will make a personal financial contribution at a level that is meaningful to me. I will actively participate in one or more events sponsored by Fort King Heritage Foundation.
4. I will work in good faith with staff and other board members as partners toward achievement of our goals.

Should I fail to fulfill these commitments to the organization, I understand that the Board President will call upon me to discuss my responsibilities. Should there come a time where I am no longer able to fulfill my obligations to the organization, it will be my responsibility to resign my position as a member of the Board of Directors.

As a board member, I understand that the organization will be responsible to me in the following ways:



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1. I will be sent, without request, quarterly financial reports and an update of organizational activities that allow me to meet the "prudent person" standards of the law. I expect that I will have information about programs and policies, goals, and objectives as appropriate. (The "prudent person rule," applied in many legal settings in slightly differing language, states that an individual must act with the same judgement and care as, in like circumstances, a prudent person would act.)
2. Opportunities will be provided for me to discuss with the Board President the organization's programs, goals, activities, and status; additionally, I can request such opportunities
3. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal, and moral responsibilities to this organization. Board members and staff will work in good faith with me toward the achievement of our goals.
4. If the organization does not fulfill its commitments to me, I may call upon the Board President and the Executive Director to discuss the organization's responsibilities to me.
5. The organization will carry directors' and officers' liability insurance.

Board of Directors Member

Print Name

Board of Directors Member

Signature

Date: _____

Board of Directors, Chair

Signature

Date: _____

Board of Director, Vice Chair

Signature

Date: _____